



Useful phrases for a cover letter

This handout provides some links where you can find support for the wording of your cover letters. Especially the first and the last sentence are challenging. These sources may help you to find the right words....good luck!

ENGLISH

<http://en.bab.la/phrases/application/cover-letter/english-english>

<http://www.businessphrases.net/cover-letter-phrases/>

<http://www.dummies.com/careers/find-a-job/cover-letters/how-to-use-power-phrases-in-cover-letters/>

DEUTSCH

<http://bewerbung.net/wichtige-formulierungen-im-bewerbungsschreiben/>

<http://karrierebibel.de/anschreiben-einstieg-einleitungssatz/>

<https://arbeits-abc.de/bewerbungsschreiben/>

ITALIAN

<https://www.adecco.it/come-trovare-lavoro/eseempio-lettera-presentazione>

<https://www.almalaurea.it/lau/consigli-carriera/lettera-presentazione/scrivila-modo-giusto>

<https://www.monster.it/consigli-di-lavoro/curriculum-lettere-presentazione/esempi-lettera-di-presentazione>

FRENCH

<https://www.keljob.com/articles/lettre-de-motivation-les-meilleures-phrases-pour-convaincre>

<https://infos.emploipublic.fr/article/lettre-de-motivation-quelles-formules-de-politesse-eea-6710>

<http://etudiant.aujourd'hui.fr/etudiant/info/formules-de-politesse.html>

<https://infos.emploipublic.fr/article/lettre-de-motivation-les-4-points-cles-pour-reussir-eea-6713>

<http://yourcompetences.com/>

